

# A Family Survivors Guide:

## Leave your loved ones the answers they'll need

Death is never an easy subject to discuss with loved ones or even strangers, but inevitably we have to answer the hard questions. In order to help your loved ones after you're gone, it's important to have all your affairs in order sooner rather than later. But, just because you know where everything is, doesn't mean they'll know where your will, important documents, and other valuables are located. Our Family Survivors Guide is a place for your loved ones to find everything they need to handle your affairs when the time comes, without the guesswork.

### How to Use Our Family Survivors Guide

This after-death guide is designed to highlight everything your loved ones need to settle your affairs. Think of it as your final to-do list. It's important to fill out each question as thoroughly as possible, so everything is easy to follow. Upon completion, your family can rest easier knowing they were able to honor your wishes sooner rather than later.

**This document includes several key questions that you need to complete, including:**

- Banking information
- The location of key documents
- Any requests or suggestions for your funeral arrangements

You can attach other important details and requests to this document as needed. As you read over the guide, make a note of any documents you think need to be revised, and contact us to get the necessary documents updated.

Once you're finished filling out the guide, place it in an accessible but safe location within your home. It's a good idea to tell at least two or three trustworthy loved ones about your Family Survivors Guide, just to be safe. If they have any further questions or concerns, we're always here to clarify any documents or arrangements you've made.



APPLEPAYNELAW, PLLC

Date:

**THE FOLLOWING IS A GUIDE FOR MY LOVED  
ONES AT THE TIME OF MY DEATH**

1. My Will is located at \_\_\_\_\_ and there (is) (is not) a memorandum/codicil which should accompany my Will.

2. My named Executor is \_\_\_\_\_

3. My Attorney's office: \_\_\_\_\_

4. I (have) (do not have) a safety deposit box and it is located at \_\_\_\_\_  
\_\_\_\_\_

5. The Banks and Savings & Loans that I regularly use include:

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

6. All other valuable papers, not in my safety deposit box, will be found at \_\_\_\_\_  
\_\_\_\_\_

7. I presently have life insurance with the following companies, with approximate values:

<u>COMPANY NAME AND AGENT</u>	<u>VALUE</u>
_____	_____
_____	_____
_____	_____



APPLEPAYNELAW, PLLC

Date:

**THE FOLLOWING IS A GUIDE FOR MY LOVED ONES AT THE TIME OF MY DEATH**

8. In case of my death, please be sure to notify (additional pages may be attached to this document):

NAME \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. If possible, I would like for \_\_\_\_\_ Funeral Home to handle my funeral arrangements, **OR** I have already made my funeral arrangements with \_\_\_\_\_ Funeral Home.

10. For my funeral arrangements I would like my loved ones to consider the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_

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